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தொழில்நுட்பவியல் நிறுவனம், மொறட்டுவைப் பல்கலைக்கழகம்  
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මගේ අංකය }  
எனது இலக்கம் }  
My Number }

ඔබේ අංකය }  
உமது இலக்கம் }  
Your Number }

04.03.2025

Dear Student,

**Diploma Awards Ceremony - 2025 (Intake 2019)**

I am pleased to inform you that the **Diploma Awards Ceremony** of the Institute of Technology, University of Moratuwa (ITUM) is scheduled to be held on **27<sup>th</sup> March 2025**. On behalf of the University, I would like to congratulate you first, on your successful completion of the National Diploma in Technology and secondly, to extend to you a warm invitation to attend the ceremony.

On behalf of the University, I extend my heartfelt congratulations on your successful completion of the National Diploma in Technology and with great pleasure, I invite you to attend the ceremony.

Prof. N.D. Gunawardena, the Vice Chancellor of the University of Moratuwa will award Diplomas at the Dr. T.A.G. Gunasekara Multifunctional Hall, ITUM.

The following are the instructions pertaining to the prior arrangements for your participation in the Awards Ceremony.

1. Invitation and admission cards will be issued from 13.03.2025 to 16.03.2025 from 9.00 a.m. to 4.00 p.m. at the Examination Division and the Cloaks can be collected from the main stores of the ITUM by producing your Student Record Book or the Student Identity Card.
2. The cloaks should be returned on or before 27.04.2025. A penalty fee of Rs. 100/- per day will be charged for each day of delay thereafter. If the cloak is lost, a fine of Rs. 10,000/- will be added to the late charges.
3. Each diplomate will receive two invitation cards for two guests. All guests are required to be in their seats by 9.15 a.m. Children below 12 years are not allowed inside the hall.
4. On the ceremony date, you are required to be present in the foyer of the Multifunctional Hall of the ITUM by 8.45 a.m. with your student identity card and the admission card.
5. Female diplomats are required to be attired with a Kandian/ Indian Saree appropriate to a University Ceremony. Male diplomats are required to be attired with full suite.
6. Personal cameras or parcels other than the handbags will not be permitted to be taken into the ceremony hall premises due to security reasons. Mobile phones should be switched off inside the hall.

**Assistant Registrar/ Examination**

**For Deputy Registrar**

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