



Invitation for Bids

Institute of Technology, University of Moratuwa Provision of Security Service For year 2022/2023 ITUM/1/1/3/2022-2023

1. The Chairman, Department Procurement Committee (Major), on behalf of the Institute of Technology, University of Moratuwa, (ITUM) Diyagama Homagama now invites sealed bids from reputed Security Firms registered with Ministry of Defense, and bearing a valid Annual License for the provision of Security Services, for its Diyagama premises.
2. The intended service period is one year with effect from 15th November 2022 to 14th November 2023.
3. Bidding will be conducted through National Competitive Bidding Procedure.
4. A complete set of Bidding Documents in English Language may be purchased by interested bidders on the submission of a written application to the Assistant Registrar-General Administration, Institute of Technology, University of Moratuwa, Diyagama, Homagama on working days from 05.09.2022 to 26.09.2022 between 0900 hrs to 1500 hrs and upon payment of a non-refundable fee of Rs. 3,500/= (Three Thousand Five Hundred Rupees) to the Account number 308280 in the name of Institute of Technology, University of Moratuwa of the Bank of Ceylon, Homagama branch. (Payments can be made online transfers or any other methods). A proof document for payment of tender fees should be submitted at the collection of bidding document.
5. Interested eligible bidders may obtain further information from Assistant Registrar-General Administration, Institute of Technology, University of Moratuwa, Diyagama, Homagama (Tel No: 011-2124011/0718248397, E-mail ar-ga@itum.mrt.ac.lk) and inspect the Bidding Documents free of charge at the office of General Administration, Institute of Technology, University of Moratuwa, Diyagama, Homagama.
6. The Bidder should also comply with the statutory requirements of payment of salaries under the Wages Board Ordinance, contribution to EPF and ETF.
7. Sealed Bids must be delivered by registered post to the address given below or deposited in the tender box kept in the Office of General Administration, ITUM **on or before 15:00 hrs on 27th September 2022**. Bids will be opened on the same day at 15:15 hrs at the Board Room, Division of Student Affairs, Institute of Technology, University of Moratuwa, Diyagama, Homagama in the presence of the bidders' representatives who choose to attend in person. Late bids will be rejected. All bids must be accompanied by a Bid Security of **Rs. 225,000/=** issued by a reputed commercial bank operating in Sri Lanka.
8. Bid security shall be valid until 27.12.2022.
9. Pre Bid meeting is scheduled to be held on 15th September 2022 at 14:00 hrs. at the Board Room of the 3rd floor of the ITUM

The Chairman
Department Procurement Committee (Major)
Institute of Technology, University of Moratuwa
Diyagama, Homagama
04.09.2022